

What is required to file your nomination papers to run for office?

Gordy Hulten, Champaign County Clerk

This document is intended to inform you of the requirements of filing. However, you should understand that the rules regarding the filing of nomination papers are subject to court challenge. While the statutes and documents from the Champaign County Clerk and the Illinois State Board of Elections can give guidance, final determination regarding the validity of nomination papers may end up in the court system.

The countywide established political parties are Republican and Democratic.

Offices to be elected are **County Clerk, County Executive, Sheriff, Treasurer, and County Board Members** in all eleven County Board districts.

Candidates may begin circulating petitions **Tuesday, September 5, 2017.**

Enclosed are forms (nomination papers) necessary for established political party candidates that include a:

Statement of Candidacy (Must be notarized.)

Loyalty Oath (Optional)

Petition (Complete top portion, make copies, then circulate. Each petition sheet must be notarized.)

Statement of Economic Interests

Candidate Information Sheet

DOCUMENTS WHICH NEED TO BE NOTARIZED SHOULD NOT BE SIGNED UNTIL THE CIRCULATOR IS IN THE PRESENCE OF THE NOTARY.

From **8 AM on November 27 through 5 PM on December 4, 2017**, candidates of the established political parties must file their nomination papers in the Champaign County Clerk's office for the 2018 Primary election. New political parties and Independents will file in June of 2018.

Statement of Economic Interests

Candidates for Precinct Committeeman do not need to file a Statement of Economic Interests (SEI).

Established political party candidates for county offices may file SEIs any time prior to the filing period or during the filing period. The deadline for candidates to file an SEI is **December 4, 2017**. Because the SEI for county offices is filed in the office of the Champaign County Clerk, it is not necessary to file a receipt for that statement with your nomination papers. Do not use the State of Illinois Statement of Economic Interests. Online SEI filings are not valid for candidates.

The chart shows the minimum number of valid signatures required to be on the ballot. There is no maximum number of signatures for the established political parties.

District	Term	Number to be Nominated/ Elected	Republican Signatures Required	Democratic Signatures Required
County Board District 1	Full	1	42	18
County Board District 1	Unexpired	1	42	18
County Board District 2	Full	1	27	16
County Board District 3	Full	1	40	20
County Board District 4	Full	1	39	27
County Board District 5	Full	1	35	25
County Board District 6	Full	1	25	28
County Board District 7	Full	1	30	31
County Board District 8	Full	1	19	26
County Board District 9	Full	1	26	31
County Board District 10	Full	1	29	32
County Board District 11	Full	1	19	21
Countywide Office	Full	1 each	326	251
Precinct Committeeman	Full	1 per precinct	10	10

When filing nomination papers:

1. Completed nomination papers must include at least two documents. The first is a notarized Statement of Candidacy. The second is a notarized set of petitions which contain the required number of valid signatures to be placed on the ballot. Your nomination papers must be bound with either staples or a prong fastener. **Do not** use paper clips to bind your papers. Please bind your papers in the following order: Statement of Candidacy; Loyalty Oath (optional); Petition pages (numbered consecutively).
2. The top portion of your petitions including the candidate name, office, term, and district must be completed prior to circulating a petition. A petition circulated without that information is invalid.
3. Each petition sheet must be notarized and the pages must be sequentially numbered. **Do not** number the Statement of Candidacy or Loyalty Oath. All the petition pages should be uniform and of the same size. To ensure uniformity, it is recommended that you complete one petition form with your candidate information and make copies of it instead of filling out each petition sheet separately.
4. Your name will appear on the ballot the same way that it appears on the first page of your petitions. Print legibly.
5. You must include the office for which you are running, and the district (if any) in which you are running. If there are both a Full Term and an Unexpired Term for an office, the Statement of Candidacy and petitions must state whether you are running for a Full Term or Unexpired Term.
6. Your Statement of Candidacy must have the same name, office, term and district as your petitions.
7. If you are running as a candidate for one of the established political parties, then you are a candidate for nomination in the March 20, 2018 Primary Election. If you are running for Precinct Committeeman you are running for election. The petition forms we provide already contain the proper wording.
8. The Champaign County Clerk's office will publish a voter guide on our website. The completed Candidate Information sheet may be turned into our office with the filing of your nomination paperwork or anytime through December 29, 2017, for inclusion to our online voter guide for the March 20, 2018 Primary Election. If this information is not received, the information for the voter guide will be taken from your Statement of Candidacy. Candidates will be given another chance to provide information prior to the November 6, 2018 General Election. The Candidate Information Sheet also includes information about the phonetic pronunciation of your name for use with the AutoMark Voter Assistance Terminal which is used for voting by the blind and others. We urge you to take a moment to complete this.
9. There is no maximum number of signatures allowed for established political party candidates. It is highly recommended that candidates file with a great deal more signatures than required. Signatures can be invalidated for many reasons. Make sure that all people who sign your petitions are registered voters.
10. Errors in nomination papers do not necessarily result in removal from the ballot. A candidate who files nomination papers which are invalid will remain on the ballot unless someone files an objection and that objection is upheld.
11. More than one candidate can be listed on a petition but all candidates must be running in the same jurisdictional area. For example, candidates for countywide offices could be listed on the same petition. However, a candidate for Sheriff could not be listed with a candidate for County Board.
12. It is recommended that you make a copy of your petitions before filing them. The originals are filed with our office.
13. A lottery to determine ballot order for simultaneous filings for the same party and office will be conducted at the Champaign County Clerk's office at 10:00 AM on Wednesday, December 12, 2017.

Prepared by: Gordy Hulten, Champaign County Clerk
1776 E Washington Street
Urbana, IL 61802

217-384-3724

www.champaigncountyclerk.com
mail@champaigncountyclerk.com

Additional information may be found in the 2018 Candidates Guide available on our website.

STATEMENT OF CANDIDACY PRECINCT COMMITTEEMAN

NAME	ADDRESS-ZIP CODE	OFFICE	TOWNSHIP/ PRECINCT	PARTY
		Precinct Committeeman		

If required pursuant to 10 ILCS 5/7-10.2, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
List all names during last three years List date of each name change

STATE OF ILLINOIS }
 } SS.
County of Champaign }

I, _____, being first duly sworn (or affirmed), say that I reside at
Name of Candidate
_____, _____, _____, in the
Street Address City/Village/Unincorporated Area Zip Code
County of Champaign, State of Illinois; that I am a qualified voter therein and am a qualified Primary voter of the
_____ Party; that I am a candidate for election to the office of Precinct Committeeman in
_____ Township and Precinct _____, to be voted upon at the Primary Election to be held
Name of Party Township Name Precinct # if any
on March 20, 2018, and that I am legally qualified to hold such office, and I hereby request that my name be printed upon
the official _____ Primary Ballot for election to such office.
Name of Party

Signature of Candidate

Signed and sworn to (or affirmed) by _____ before me, on _____.
Name of Candidate Insert Month, Day, Year

(SEAL)

Notary Public's Signature

LOYALTY OATH (Optional)

UNITED STATES OF AMERICA }
 } SS.
STATE OF ILLINOIS }

I, _____, do swear (or affirm) that I am a citizen of the United States and the State of
Name of Candidate
Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or
any foreign political agency, party, organization or government which advocates the overthrow of constitutional government
by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do
not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any
unlawful change in the form of the governments thereof by force or any unlawful means.

Signature of Candidate

Signed and sworn to (or affirmed) by _____ before me, on _____.
Name of Candidate Insert Month, Day, Year

(SEAL)

Notary Public's Signature

X...BIND HERE...X
PRECINCT COMMITTEEMAN
PRIMARY ELECTION PETITION

We, the undersigned, members of and affiliated with the _____ Party and qualified primary electors of the _____ Party, in _____ Township and Precinct _____ in the County of Champaign, State of Illinois, do hereby petition that _____ who resides at _____, _____, County of Champaign and State of Illinois, shall be a candidate of the _____ Party for election to the office of PRECINCT COMMITTEEMAN, for _____ Township and Precinct _____ to be voted for at the Primary Election to be held on March 20, 2018.

If required pursuant to 10 ILCS 5/7-10.2, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
List all names during last three years List date of each name change

Table with 4 columns: Name (Voter's Signature), Street Address or County Road Number, City, Town or Village, County. Rows 1-15.

State of Illinois }
County of Champaign } SS.

I, _____ do hereby certify that I reside at _____, _____, County of Champaign, State of Illinois, that I am 18 years of age or older (or 17 years of age and qualified to vote in Illinois), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day for filing of the petitions and are genuine and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition qualified voters of the _____ Party in the political division in which the candidate is seeking elective office, and that their respective residences are correctly stated as above set forth.

Circulator's Signature

Signed and sworn to (or affirmed) by _____ before me, on _____

(SEAL)

Circulator's Name

Insert Month, Day, Year

Notary Public's Signature



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

Candidate Information Sheet

An online voter guide will be available on our website at www.champaigncountyclerk.com. Please provide us with the following information for inclusion in the upcoming voter guide. The information you provide need not be an official campaign address but represents the address to which you wish communications to your campaign be directed.

It is recommended that you do not submit governmental e-mail, phone, or website addresses as this may violate the Illinois Governmental Ethics law.

Name: _____
Campaign Address: _____

Campaign Phone: _____
Campaign E-mail: _____
Campaign Website: _____
Campaign Fax: _____

Please submit only information which you wish to have published. Failure to respond will result in only your name being published.

Candidates must also provide a phonetic spelling of their name, using the symbols and characters in our guide. Failure to provide the phonetic spelling may result in a candidate's name being pronounced incorrectly on the Voter Assistance Terminal.

Phonetic Pronunciation of Ballot Name: _____

Thank you,

Gordy Hulten
Champaign County Clerk

Stressed Vowel Sounds

EE	(FEET) feet
I	(FIT) fit
E	(BED) bed
A	(KAT) cat (KAD) cad
AH	(FAH-thur) father (PAHR) par
AH	(HAHT) hot (TAH-dee) toddy
UH	(FUHJ) fudge (FLUHD) flood
UH	(CHUHRCH) church
AW	(FAWN) fawn
U	(FUL) full
OO	(FOOD) food
OU	(FOUND) found
O	(FO) foe
EI	(FEIT) fight
AI	(FAIT) fate
OI	(FOIL) foil
YOO	(FYOOR-ee-uhs) furious

Unstressed Vowel Sounds

Uh	(SO-fuh) sofa (FING-guhr) finger
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Certain Vowel Sounds with R

AHR	(PAHR) par
ER	(PER) pair
IR	(PIR) peer
OR	(POR) pour
OOR	(POOR) poor
UHR	(PUHR) purr

Consonant Sounds

B	(BED) bed
D	(DET) debt
F	(FED) fed
G	(GET) get
H	(HED) head
HW	(WHICH) which
J	(JUHJ) jug
K	(KAD) cad
L	(LAIM) lame
M	(MAT) mat
N	(NET) net
NG	(SING-uhr) singer
P	(PET) pet
R	(RED) red
S	(SET) set
T	(TEN) ten
V	(VET) vet
W	(WICH) witch
Y	(YET) yet
CH	(CHUCRCH) church
SH	(SHEEP) sheep
TS	(ITS) its (PITS-feeld) Pittsfield
TH	(THEI) thigh
TH	(THEI) thy
ZH	(A-zuhr) azure (VI-zuhn) vision
Z	(GOODZ) goods (HUH-buhz-tuhn) Hubbardston

Pronunciation Guide

- In the "NAME ON BALLOT" column, enter the name as it appears on your ballot (First, Middle, Last)
- In the "PRONOUNCED AS" column, enter the breakdown using the PRONUNCIATION KEY below. Capitalize STRESSED syllables, use lower case for unstressed syllables.
- You should also add any notes such as rhyming examples, silent letters, etc. Also provide pronunciations for ambiguous place names, first names and surnames. Use dashes (-) to separate syllables.

NAME ON BALLOT	PRONOUNCED AS
William Mishaud	mee-SHO ('d' is silent)
Sue Jahn	HAHN (rhyme: fawn)
Tim Beauprez	boo-PRAI (rhyme: hooray)
Robert Maniscalco	man-uh-SKAL-ko
Tangipahoa	TAN-ji-pah-HO-uh
Monte Anthony	mahn-TAI
Tanya Smither	TAWN-yuh (not TAN)