Committee of the Whole
Finance/Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Summary of Action Taken Tuesday, January 15, 2019

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

I. Call To Order
   6:32 p.m.

II. Roll Call
   20 members present

III. Approval of Agenda/Addenda
   Approved as Amended

IV. Approval of Minutes
   A. Committee of the Whole – November 13, 2018
      Approved

V. Public Participation
   None

VI. Communications
   Young, Rector, and Ingram had communications.

VII. Justice & Social Services
   A. New Business:
      1. Drug Court Presentation
      2. Monthly Reports –
         • Animal Control – October & November 2018
         • Emergency Management Agency – November 2018
         • Head Start – October thru December 2018
         • Public Defender – November 2018
         • Probation & Court Services – October & November 2018
         • Veterans’ Assistance Commission – October & November 2018
      B. Other Business
      C. Chair’s Report

VIII. Policy, Personnel, & Appointments
   A. New Business
      1. Appointments/Reappointments
         (italicized name indicates incumbent)
         a. List of Appointments Expiring in 2019
            Information Only
         b. Sheriff’s Merit Commission –
            Term 12/1/2018-11/30/2024
            • Cynthia E. Cunningham (D)
            *RECOMMEND COUNTY BOARD APPROVAL of a
            Resolution Appointing Cynthia E. Cunningham to the
            Sheriff’s Merit Commission, Term 12/1/2018-11/30/2024
         c. Zoning Board of Appeals Chair –
            Term 1/1/2019-11/30/2022
            • Ryan Elwell (Current ZBA Member)
            *RECOMMEND COUNTY BOARD APPROVAL of a
            Resolution Appointing Ryan Elwell as the Zoning Board of
            Appeals Chair, Term Ending 11/30/2022
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d. Rural Transit Advisory Group –  
    Term 1/1/2019-12/31/2020  
    • Lori Larson  
  *RECOMMEND COUNTY BOARD APPROVAL of a  
    Resolution Appointing Lori Larson to the Rural Transit  
    Advisory Group, Term 1/1/2019-12/31/2020

e. Eastern Illinois Economic Development  
    Authority Board – Term 1/21/2019-1/19/2025  
    • Mitchel Swim  
  *RECOMMEND COUNTY BOARD APPROVAL of a  
    Resolution Appointing Mitchel Swim to the Eastern Illinois  
    Economic Development Authority Board, Term 1/21/2019-  
    1/19/2025

2. County Clerk  
a. December 2018 & Semi-Annual Reports  
    Reports received and placed on file

3. County Executive  
a. Monthly HR Reports –  
    November & December 2018  
    Received and placed on file  
  b. Job Content Evaluation Committee  
    Recommendation for Circuit Clerk Positions:  
    • Financial Manager  
    • Account Clerk  
    Recommend to Finance Committee approval of re-  
    classification of the Circuit Clerk Financial Manager position  
    assigned to Grade Range I to Grade Range K

B. Other Business  
None

C. Chair’s Report  
1. Appointment Expiring February 28, 2019:  
    • Lincoln Legacy Committee –  
        1 Vacancy, Term 3/1/2019-2/28/2022  
    Information Only

D. Designation of Items to be Placed on the Consent  
    Agenda  
    A1b,c,d,e

IX. Finance  
A. New Business  
1. Budget Amendments/Transfers  
   a. Budget Amendment 18-00076  
      Fund 080 General Corporate / Dept. 042  
      Coroner  
      Increased Appropriations: $16,375  
      Increased Revenue: $7,478  
      Reason: to Cover End of Year Former  
      Employee Benefit Payout and Part-time Staff  
      Additional Coverage. Reimburse Autopsy Line  
      Item for Fees Collected for Lab Expenses of  
      Other Counties and Additional Champaign  
      County Autopsy Expenses through End of  
      December  
      *RECOMMEND COUNTY BOARD APPROVAL of  
      Resolutions Authorizing Budget Amendments 18-00076, 18-  
      00077, 18-00081, 18-00082, Budget Transfer 18-00008,  
      Budget Amendments 18-00086, 19-00006, 19-00007, 19-  
      00008  
      RECOMMEND COUNTY BOARD APPROVAL of a  
      Resolution Authorizing Budget Amendment 19-00005
   b. Budget Amendment 18-00077  
      Fund 685 Specialty Courts / Dept. 031 Circuit  
      Court  
      Increased Appropriations: $2,000  
      Increased Revenue: $2,000  
      Reason: Increased Revenue was Received and  
      will be Used to Cover Increased Drug Court  
      Expenditures
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c. Budget Amendment 18-00081  
Fund 621 State’s Attorney Drug Forfeitures /  
Dept. 041 State’s Attorney  
Increased Appropriations: $10,000  
Increased Revenue: None: from Fund Balance  
Reason: An Increase in Appropriations for End  
of Year Expenses. Increase will come from  
Fund Balance

d. Budget Amendment 18-00082  
Fund 080 General Corporate / Dept. 041 State’s  
Attorney  
Increased Appropriations: $1,831  
Increased Revenue: $1,831  
Reason: Increase in Appropriations to Match  
State Approved and Funded Increase to State’s  
Attorney Salary

e. Budget Transfer 18-00008  
Fund 080 General Corporate / Dept. 041 State’s  
Attorney  
Total Amount: $23,918  
Reason: Transfer of Personnel Appropriations  
to Pay for Personnel Expenses in Fund 675 Due  
to Loss of Grant Funding

f. Budget Amendment 18-00086  
Fund 610 Working Cash / Dept. 026 County  
Treasurer  
Increased Appropriations: $3,787  
Increased Revenue: $3,787  
Reason: Earned More Interest Than Anticipated

g. Budget Amendment 19-00005  
Fund 075 Regional Planning Commission /  
Dept. 870 Weatherization – NICOR  
Increased Appropriations: $85,000  
Increased Revenue: $85,000  
Reason: to Accommodate a New Contract with  
NICOR that Supplements the Illinois Home  
Weatherization Assistance Program. This  
Contract will Provide Enhanced Weatherization  
Services in Northern Champaign County,  
Including Insulation, Air Sealing, and Health &  
Safety Measures for an Additional 10 Income-  
Eligible Households.

h. Budget Amendment 19-00006  
Fund 075 Regional Planning Commission /  
Dept. 847 Permanent Supportive Housing-  
Physical Disabilities-Even  
Increased Appropriations: $26,000  
Increased Revenue: $26,000
Reason: to Accommodate Alternating Program Years to Provide Subsidized Rental Assistance for Low-Income Disabled Adults

i. Budget Amendment 19-00007
   Fund 075 Regional Planning Commission / Dept. 848 Champaign County Safety Forecasting Tool
   Increased Appropriations: $184,200
   Increased Revenue: $184,200
   Reason: Provides for the Development of a Safety Forecasting Tool for Estimating Future Crashes and Projections of Average Daily Traffic Using the Travel Demand Model. This Tool will Provide a Platform to Select and Prioritize Projects on Safety, Guide Corridor and Intersection Safety Enhancements, and Support Cost-Benefit Analyses of Future Projects. It will be a Data-Driven Tool Which will Require Geometric Information of Intersections and Corridor Segments.

j. Budget Amendment 19-00008
   Fund 850 Geographic Information System Joint Venture / Dept. 111 Operations & Administration
   Increased Appropriations: $42,000
   Increased Revenue: $27,000
   Reason: for Acquisition of LIDAR through USGS 3D Elevation Program. The Majority of the Expenditure to be Paid with Pass through Funds from the Member Agencies as Reflected in the Requested Revenue Increases. Funds from the CCGISC Fund Balance will be Used for the Remainder of the Expenditure

2. Treasurer

3. Auditor
   a. Monthly Report – November - December 2018 Reports received and placed on file

4. Animal Control
   a. Request Approval of Shelter Medicine Agreement Between the Board of Trustees of the University of Illinois and Champaign County Animal Control

5. Sheriff

   *RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Shelter Medicine Agreement Between the Board of Trustees of the University of Illinois and Champaign County Animal Control

   *RECOMMEND COUNTY BOARD APPROVAL of a Resolution Approving an Intergovernmental Agreement for Cost Sharing of Extended Warranty for National Ballistic Information Network Equipment, Technical Support, and Training
6. County Executive  
   a. FY2018 General Corporate Fund Budget Projection & Budget Change Reports  
       Reports received and placed on file  
   b. Job Content Evaluation Committee  
       Recommendation for Reclassification of  
       Circuit Clerk Financial Manager Position  
       *RECOMMEND COUNTY BOARD APPROVAL of a  
       Resolution Authorizing the Re-Classification of Circuit  
       Clerk Financial Manager Position Assigned to Grade  
       Range I to Grade Range K

7. Planning & Zoning  
   a. Request Approval of Application, & If  
      Awarded, the Acceptance of the Pre-Disaster  
      Hazard Mitigation Planning Grant  
       *RECOMMEND COUNTY BOARD APPROVAL of a  
       Resolution Authorizing the Application, & If Awarded, the  
       Acceptance of the Pre-Disaster Hazard Mitigation Planning  
       Grant

B. Other Business  
   None

C. Chair’s Report  
   Vice Chair Fortado reported on the City of Champaign’s  
   Program to Certify Minority and Women Based Businesses

D. Designation of Items to be Placed on the Consent Agenda  
   A1a-f; A1h-j; A4a; A5a; A6b; A7a

X. Other Business  
   A. Approval of Closed Session Minutes- November 13, 2018  
      Approved

XI. Adjournment  
   8:17 p.m.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.