

FILED

DEC 20 2004

Mark Shelton
CHAMPAIGN COUNTY CLERK

ORDINANCE NO. 9-04-4

**AN ORDINANCE
ADOPTING A COMBINED ANNUAL BUDGET AND
APPROPRIATION ORDINANCE FOR THE 2004-2005 FISCAL YEAR**

WHEREAS, the Philo Public Library District, in Champaign County, Illinois (the “**District**”), is a public library district, duly created, established and currently operating under and pursuant to the Public Library District Act of 1991 (75 ILCS 16/1-1 et seq.), as supplemented and amended (the “**Act**”), with a fiscal year under Section 35-40 of the Act commencing on July 1 and closing on June 30 in each year; and

WHEREAS, Section 30-85 of the Act requires the District's Board of Trustees (the “**Board**”), within the first quarter of each fiscal year, and no later than the fourth Tuesday in each September, to prepare and enact a budget and appropriation ordinance pursuant to the provisions of the Illinois Municipal Budget Law (50 ILCS 330/1 et seq.), as supplemented and amended (the “**Budget Law**”); and

WHEREAS, this ordinance in tentative form has been available for public inspection at least 30 days prior to its adoption in final form and a public hearing held hereon prior to adoption hereof with notice of such hearing having been duly published on August 22, 2004, a date not less than thirty (30) days prior to the time of such public hearing, in *The News-Gazette*, a newspaper published in Champaign, Illinois, and of general circulation within the District, there being no newspaper published within the District, all pursuant to and in accordance with the Budget Law.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE PHILO PUBLIC LIBRARY DISTRICT, IN CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. Adoption of Budget. The budget of and for the District be and the same is hereby adopted for all corporate purposes of the District, as hereinafter specified, for the fiscal year 2004-2005, as follows:

| <u>Description</u> | <u>Amount Budgeted</u> |
|---|------------------------|
| <u>I. Estimated Cash On Hand At Beginning Of Fiscal Year</u> | |
| Special Reserve Fund | \$6,500.00 |
| Working Cash Fund | \$40,000.00 |
| Unexpended Balances from Annual Taxes | <u>\$0.00</u> |
| TOTAL CASH ON HAND AT BEGINNING OF FISCAL YEAR | \$46,500.00 |

II. Estimated Receipts From All Sources

Receipts from Tax Levy Sources:

| | |
|--|--------------------|
| Tax Levy for General Corporate Fund | \$47,350.00 |
| Tax Levy for Audit Fund | \$1,200.00 |
| Tax Levy for Social Security/Medicare Fund | \$2,900.00 |
| Tax Levy for Liability Insurance Fund | \$5,350.00 |
| Tax Levy for Workers Compensation Fund | \$650.00 |
| Tax Levy for Unemployment Insurance Fund | \$550.00 |
| Tax Levy for Building Maintenance Fund | \$6,200.00 |
| Tax Levy for Bond Debt Service Fund | <u>\$22,250.00</u> |
| Total Receipts from Tax Levy Sources: | \$86,450.00 |

Receipts from Other Taxation Sources:

| | |
|--|-----------------|
| Corporate Personal Property Replacement Tax | <u>\$560.00</u> |
| Total Receipts from Other Taxation Sources: | \$560.00 |

Receipts from Sources Other Than Taxation:

| | |
|---------------------------|-------------------|
| Fines | \$80.00 |
| Interest Income | \$750.00 |
| Donations | \$250.00 |
| Copier/Laminator Receipts | \$300.00 |
| Per Capita State Grant | <u>\$2,210.00</u> |

Total Receipts from Sources Other Than Taxation: \$3,590.00

TOTAL RECEIPTS FROM ALL SOURCES \$90,600.00

III. Estimated Expenditures

GENERAL CORPORATE FUND

Personnel Expenses

| | |
|---------------------------------|--------------------|
| Salaries | \$36,800.00 |
| Total Personnel Expenses | \$36,800.00 |

Operating Expenses

| | |
|--|--------------------|
| Library & Office Supplies | \$700.00 |
| Janitorial Services | \$1,750.00 |
| Postage | \$240.00 |
| Telephone | \$2,300.00 |
| Professional/Consultants | \$0.00 |
| Attorney Fees | \$2,400.00 |
| Publications, Notices, Reports, etc. | \$750.00 |
| Equipment Maintenance | \$400.00 |
| Membership Fees | \$550.00 |
| Hauling/Mowing/Snow Removal | \$1,700.00 |
| Workshops/Mileage/Professional Development | \$150.00 |
| Bond Registrar and Paying Agent Fees | <u>\$500.00</u> |
| Total Operating Expenses | \$11,440.00 |

Library Materials

| | |
|--------------------------------|---------------|
| Books | \$0.00 |
| Periodicals | \$0.00 |
| Videos | <u>\$0.00</u> |
| Total Library Materials | \$0.00 |

Programs

| | |
|--------------------------------|-----------------|
| Program Supplies | \$400.00 |
| Program Publicity | \$0.00 |
| Miscellaneous Program Expenses | <u>\$400.00</u> |
| Total Programs | \$800.00 |

Capital Outlay

| | |
|-------------------------------------|-------------------|
| Building Equipment | \$0.00 |
| Per Capita State Grant Expenditures | <u>\$2,210.00</u> |
| Total Capital Outlay | \$2,210.00 |

Contingencies

| | |
|------------------------------------|---------------|
| General Contingencies | <u>\$0.00</u> |
| Total General Contingencies | \$0.00 |

Total General Corporate Fund \$51,250.00

AUDIT FUND

Audit of Library Accounts \$1,200.00

SOCIAL SECURITY/MEDICARE FUND

Employee Social Security/Medicare Taxes \$2,900.00

LIABILITY INSURANCE FUND

Liability Insurance Premiums \$5,350.00

WORKERS COMPENSATION FUND

Workers Compensation Insurance Payments \$650.00

UNEMPLOYMENT INSURANCE FUND

Unemployment Insurance Payments \$550.00

BUILDING AND MAINTENANCE FUND

Maintenance \$1,200.00
Utilities (gas, electricity, water) \$5,000.00

Total Building and Maintenance Fund \$6,200.00

WORKING CASH FUND

Emergency Expenditures \$10,000.00

SPECIAL RESERVE FUND

| | |
|-----------------------------------|-------------------|
| Emergency Expenditures | \$750.00 |
| Building Equipment | \$0.00 |
| Building Improvement | \$0.00 |
| Building/Land Purchases | \$0.00 |
| Library Materials | <u>\$6,000.00</u> |
| Total Special Reserve Fund | \$6,750.00 |

BOND DEBT SERVICE FUND

| | |
|--|---------------------|
| Principal and Interest Payments | <u>\$22,250.00</u> |
| TOTAL ESTIMATED EXPENDITURES DURING FISCAL YEAR | \$107,100.00 |

IV. Cash Estimated To Be On Hand At End Of Fiscal Year

| | |
|---|--------------------|
| Corporate Fund | \$0.00 |
| Audit Fund | \$0.00 |
| Social Security/Medicare Fund | \$0.00 |
| Liability Insurance Fund | \$0.00 |
| Workers Compensation Fund | \$0.00 |
| Unemployment Insurance Fund | \$0.00 |
| Building and Maintenance Fund | \$0.00 |
| Working Cash Fund | \$30,000.00 |
| Special Reserve Fund | <u>\$0.00</u> |
| TOTAL ESTIMATED CASH ON HAND AT END OF FISCAL YEAR | \$30,000.00 |

Section 2. Appropriation. The several sums of money specified in Part III of Section 1 of this ordinance above for expenditure from the General Corporate Fund, the Audit Fund, the Social Security/Medicare Fund, the Liability Insurance Fund, the Workers Compensation Fund, the Unemployment Insurance Fund, the Building and Maintenance Fund, the Working Cash Fund, the Special Reserve Fund and the Bond Debt Service Fund of the District shall be and the same are hereby budgeted and appropriated for the objects and purposes therein specified to pay all necessary expenses and liabilities of the District for the fiscal year commencing July 1, 2004 and closing June 30, 2005.

Section 3. Insufficiencies. To the extent lawful, any unexpended balance of any of the various items herein budgeted and appropriated within any particular fund may be expended in meeting any insufficiency not exceeding in the aggregate ten percent (10%) of the total amount budgeted and appropriated within any such particular fund by this ordinance in any other items within any such particular fund made by this ordinance.


Section 4. Special Reserve Fund. The Board of the District has established the Special Reserve Fund provided for in Section 1 of this ordinance above pursuant to the provisions of Section 40-50 of the Act for the purpose of Section 40-5 of the Act or for emergency expenditures for an existing library building or its equipment. The Board of the District hereby provides for the accumulation of the unexpended balances of the proceeds received from annual public library taxes

as of the fiscal year closing on June 30, 2004, and any such balances shall be transferred to such Special Reserve Fund.

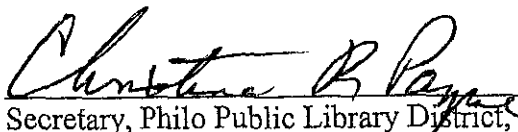
Section 5. Savings. If any provision of this ordinance or any application of such provision to any circumstance is held invalid for any reason whatsoever, the remainder of this ordinance or application of such provision to other circumstances shall not be affected thereby.

Section 6. Effective Date. This ordinance shall be effective from and after the date of its enactment and its publication as provided by law and shall be posted in a public area of the library facilities of the District within three (3) days of its enactment and shall remain posted for at least fourteen (14) days.

ENACTED this 21st day of September, 2004.



President, Philo Public Library District,
in Champaign County, Illinois

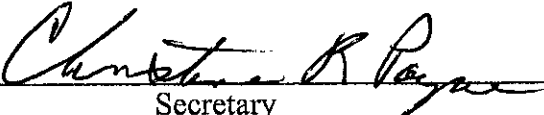


Secretary, Philo Public Library District,
in Champaign County, Illinois

Secretary's Certificate

As Secretary of the Board, I hereby certify the above as a true, correct and complete copy of Ordinance No. 9-04-4.

Date: September 21, 2004


Secretary