

**What is required to file your nomination papers to run for office?**  
 Filling of Vacancies in Nomination Where No Candidate Was Nominated in Primary  
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April 19, 2010 is the last day for candidates of the established political parties who have been selected by the appropriate central committee to fill a vacancy in nomination where no candidate was nominated at the primary election to file their nomination papers for the 2010 General Election in the office of the County Clerk. Petitions may be circulated after the committee has nominated the individual. The offices to be elected this November are **County Clerk, Treasurer, Sheriff, and County Board Members** in all nine County Board Districts. The election results on the County Clerk website can give guidance to those offices where no candidates were nominated. The established political parties are the Republican, Democratic, and Green parties.

We hope this helps inform you of the requirements of filing. However, you should understand that the rules regarding the filing of nomination papers are subject to court challenge. While the statutes and documents from the County Clerk and the State Board of Elections can give guidance, final determinations regarding the validity of nomination papers may end up in the court system.

Nomination papers filed under this section must include at least three documents. The first is a notarized statement of candidacy. The second is a set of petitions which contain the required number of valid signatures to be placed on the ballot. The third is a resolution from the appointing committee naming the person as the candidate.

A fourth document which must be filed is the Statement of Economic Interests. You may file your Statement of Economic Interests anytime prior to the filing period or during the filing period. Because the Statement of Economic Interests for county offices is filed in the office of the County Clerk, it is not necessary to file a receipt for that statement with your nomination papers for County office. Do not use the State of Illinois Statement of Economic Interests form. A fifth document is the Loyalty Oath. The Loyalty Oath is optional because it was held to be unconstitutional in the 1972 case Communist Party of Illinois v. Ogilvie.

Important points to remember when filing your nomination papers.

1. Your nomination papers must be bound with either staples or a prong fastener. Do not use paper clips to bind your papers. Your papers should be in the following order.  
     Resolution to Fill a Vacancy in Nomination  
     Statement of Candidacy  
     Loyalty Oath (If desired)  
     Petitions
2. This chart shows the minimum number of valid signatures required to be on the ballot. There is no maximum number of signatures for the established political parties.

District	Term	Number to be Elected	Republican Signatures Required	Democratic Signatures Required	Green Signatures Required
County Board District 1	Full	1	38	27	2
County Board District 2	Full	2	27	23	1
County Board District 3	Full	2	43	38	2
County Board District 4	Full	2	44	35	2
County Board District 5	Full	1	17	25	2
County Board District 6	Full	2	19	30	2
County Board District 7	Full	1	15	27	7
County Board District 8	Full	2	12	28	9
County Board District 9	Full	2	20	36	14
County Wide			231	259	14

(Continued)

3. Your petitions must be notarized and the pages must be sequentially numbered. Do not number the statement of candidacy, resolution, or loyalty oath. All the pages of the petitions should be uniform and of the same size. To ensure uniformity, it is recommended that you fill out one petition and make copies of that instead of filling out each petition sheet separately.
4. Your name will appear on the ballot in the same way that it appears on the first page of your petitions.
5. You must include the office for which you are running, the district (if any) you are running in, and the term of office if there is an unexpired term to be elected for the district you are running in. If there is an unexpired term up for election, your petition and statement of candidacy must both state whether you are running for a full term or unexpired term.
6. The top portion of your petitions including the candidate name, office, term, and district must be completed prior to circulating a petition. A petition circulated without that information is invalid.
7. Your statement of candidacy must have the same name, office, term and district as your petitions.
8. We publish a voter guide on the web. The attached Candidate Information sheet may be turned into our office after the filing of your papers for inclusion in our on-line voter guide. Because of recent state ethics laws, we recommend that you not provide an e-mail address or mailing address that is to a government office. A separate sheet also includes information about the phonetic pronunciation of your name for use with the Automark Voter Assistance Terminal which is used for voting by the blind and others. Please provide the phonetic pronunciation on the sheet with the information for the voter guide.
9. For established party candidates there is no maximum number of signatures allowed. For that reason it is highly recommended that candidates file with a good deal more signatures than are actually required. Signatures can be invalidated for a number of reasons including the voter no longer resides at the address where they are registered, the voter doesn't live in the district, the voter's address is incomplete, or the person is not a registered voter. Please make sure that all people who sign your petitions are registered voters.
10. Errors in nomination papers do not necessarily result in removal from the ballot. A candidate who files nomination papers which are invalid, will remain on the ballot unless someone files an objection to those petitions and that objection is upheld.
11. More than one candidate can be listed on a petition but all the candidates must be running in the same jurisdictional area. For example, candidates for Circuit Clerk and Auditor could be listed on the same petition. However, a candidate for Sheriff could not be listed with a candidate for County Board.
12. Documents which need to be notarized should not be signed until the signer is in the presence of the notary.
13. It is recommended that you make a copy of your petitions before filing them. The originals are filed with our office.
14. Nomination papers will be accepted in the order that they are received in our office. The official entrance for filing nomination papers is posted near the door. Anyone wishing to file and who arrives before normal office hours should reserve their space by lining up at the entrance marked for that purpose.

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Additional information can be found in the 2010 Candidates Guide available on the State Board of Elections website, [www.elections.state.il.us](http://www.elections.state.il.us).